

Final Budget

Cody Conservation District	
<small>Budget Hearing Information</small>	
PO BOX 631	Location: 1501 STAMPEDE AVE, STE 2046 CODY, WY
CODY, WY 82414	Date: 7/5/2023
(307) 578-8335	Time: 9:00 AM
Park County	Budget Prepared by: Russell Dwyer Jr

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The Cody Conservation District has no permanent County funding. However, Park County does provide office space, electric and heating at no cost. They also provided a Grant of \$67,000 for an additional employee. The District currently has one grant funded employee and that grant has been renewed throughout 2023. The District has embarked upon other grant opportunities and is moving forward in expanding the capabilities of the District. The District does have one reliable source of funding through base line funding from the Department of Agriculture. The District does have a minor revenue source consisting of fees collected for Soils Reports. The District sold sapling trees to the public during the FY 21/22 fiscal year and netted approxiemently \$580.00. The District sold bare root saplings agiain during 22/23 time period. However, the District has not completed the process upon the presentation of this proposed budget. We will continue to grow the bare root sapling annual sale to grow the revenue stream.

The Cody Conservation District petitioned to the Park County Commissioners for an inclusion of a Mill Levy ballot question on the 2022 Primary Election and the question failed on the ballot. The District has since petitioned the Park County Commissioners for a mail ballot special election to ask the residents within the District boundaries for a Mill Levy; the Commissioners denied the request.

S-B RESERVE DESCRIPTION

none

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Russell Dwyer Jr	12/31/26	<input checked="" type="checkbox"/> Yes
Bobbie Holder	12/31/26	
Richard Jones	12/31/24	
Joe Kondelis	12/31/24	
Lloyd Doyle	12/31/26	

If Yes, enter

Address of office:	1501 Stampede Ave, Suite 2046
City, State, Zip:	Cody, WY, 82414
Phone Number:	307-578-8335
Hours Open:	8am-3pm

Where are the minutes of your board meeting available for public review?
 County Clerk's office and the District office files

How and where are the notices of meeting posted for the public?
 Social Media and physically on the bulletin board in the lobby of the County Building and the Park County Courthouse lobby.

Where are the public meetings held?
 At the District Office

FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$89,875	\$152,350	\$434,524	\$434,524
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$209,367	\$223,676	\$538,836	\$538,836
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$104,312	\$104,312

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$4,454	\$6,971	\$13,000	\$13,000
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$14,636	\$79,821	\$12,821	\$12,821
S-10	Grants	\$116,591	\$44,197	\$451,015	\$451,015
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$19,000	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$135,681	\$149,989	\$476,836	\$476,836
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FY 7/1/23-6/30/24

Cody Conservation District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$7,500	\$15,200	\$15,200
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,653	\$15,819	\$28,500	\$28,500
S-18	Operations	\$57,716	\$102,301	\$359,410	\$359,410
S-19	Indirect Costs	\$26,506	\$26,730	\$31,414	\$31,414
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$89,875	\$152,350	\$434,524	\$434,524

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
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S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
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S-22	TOTAL GENERAL FUNDS	\$73,686	\$73,686	\$62,000	\$62,000
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 631
CODY, WY 82414

PREPARED BY: Russell Dwyer Jr

DISTRICT PHONE: (307) 578-8335

Final Budget

Cody Conservation District

FYE 6/30/2024

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$14,636	\$12,821	\$12,821	\$12,821
R-2.2 Additional County Aid (non-treasurer)	4237		\$67,000	\$0	
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$14,636	\$79,821	\$12,821	\$12,821
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$550	\$850	\$1,000	\$1,000
R-3.2 Sales of Goods or Services	4300	\$3,904	\$6,121	\$12,000	\$12,000
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 Total Operating Revenues		\$4,454	\$6,971	\$13,000	\$13,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$78,285	\$32,481	\$265,000	\$265,000
R-4.2 Federal Grants thru State Agencies	4201	\$9,999	\$4,999	\$146,015	\$146,015
R-4.3 Grants from State Agencies	4211	\$28,307	\$6,717	\$40,000	\$40,000
R-4.4 Total Grants		\$116,591	\$44,197	\$451,015	\$451,015
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>WRNF</u>	4500		\$19,000		
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$0	\$19,000	\$0	\$0
R-5.5 Total Forecasted Revenue		\$135,681	\$149,989	\$476,836	\$476,836
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Cody Conservation District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211	\$0	\$0	\$7,600	\$7,600
E-1.4 Other (Specify)					
E-1.5 water testing equipment	6200		\$7,500	\$7,600	\$7,600
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$7,500	\$15,200	\$15,200

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011	\$2,045	\$4,432	\$10,000	\$10,000
E-3.2 Mileage	7012			\$6,000	\$6,000
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021			\$500	\$500
E-4.2 Accounting/Auditing	7022	\$0	\$470	\$2,000	\$2,000
E-4.3 Other (Specify)					
E-4.4 TO engineers	7023		\$1,823		
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$1,003	\$3,428	\$3,000	\$3,000
E-5.2 Office equipment, rent & repair	7032	\$1,040	\$2,000	\$2,000	\$2,000
E-5.3 Education	7033		\$1,500	\$1,500	\$1,500
E-5.4 Registrations	7034	\$500	\$1,100	\$2,000	\$2,000
E-5.5 Other (Specify)					
E-5.6 Dues	7035	\$1,065	\$1,065	\$1,500	\$1,500
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$5,653	\$15,819	\$28,500	\$28,500

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OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$39,153	\$48,000	\$98,000	\$98,000
E-7.2	Service Contracts	\$4,361	\$14,255	\$215,000	\$215,000
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	\$433	\$0	\$2,000	\$2,000
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Calibration standards		\$1,500	\$1,500	\$1,500
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	water well sampling	\$486	\$216	\$750	\$750
E-10.2	bare root saplings	\$3,284	\$4,300	\$6,500	\$6,500
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	USGS sediment sampling	\$9,999	\$5,629	\$23,190	\$23,190
E-11.2	BDA	\$0	\$7,565	\$0	
E-11.3	BDA Fence/plantings		\$20,836	\$12,470	\$12,470
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$57,716	\$102,301	\$359,410	\$359,410

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FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511		\$8,538	\$12,000	\$12,000
E-15.2 Workers Compensation	7512	\$438	\$600	\$750	\$750
E-15.3 Unemployment Taxes	7513	\$1,054	\$1,200	\$2,000	\$2,000
E-15.4 Retirement	7514	\$5,621	\$7,019	\$4,164	\$4,164
E-15.5 Health Insurance	7515	\$18,894	\$8,873	\$12,000	\$12,000
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$26,506	\$26,730	\$31,414	\$31,414

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Cody Conservation District

FYE 6/30/2024

NAME OF DISTRICT/BOARD

GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	Final Approval
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	
C-1 Balances at Beginning of Fiscal Year					
C-1.1 General Fund Checking	1010	\$73,686	\$73,686	\$32,000	\$32,000
C-1.2 Savings and Investments	1040		\$0	\$30,000	\$30,000
C-1.3 General Fund CD Balance	1050		\$0		
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand		\$73,686	\$73,686	\$62,000	\$62,000
C-2 General Fund Reductions:					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available		\$73,686	\$73,686	\$62,000	\$62,000

	DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS	1070

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

	1090
RESERVES	

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

	1060
BOND FUNDS	

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0